Christmas planning checklist

Week by week

6 steps, about one a week, so December doesn't land all at once.

The 6 weeks

- [ ] *Week 1* — Say every gift idea once, by person
- [ ] *Week 2* — Order anything that ships slow
- [ ] *Week 3* — Cards and teacher gifts
- [ ] *Week 4* — Wrap as it arrives
- [ ] *Week 5* — Count back from the big day
- [ ] *Week 6* — Leave it empty

Dates to put on the calendar

- [ ] Card order cutoff
- [ ] Earliest shipping cutoff
- [ ] Last day of school
- [ ] School program and class party
- [ ] Travel day, or the day guests arrive
- [ ] Christmas Eve plans

Who's on the list

- [ ] Each kid, by name
- [ ] Grandparents
- [ ] Teachers, all of them
- [ ] The gift exchange
- [ ] Neighbors
- [ ] The coach and the bus driver
- [ ] Stocking stuffers
- [ ] One for the host

Gift ideas

Or say it to Lawna: "Christmas gift ideas. Ellie wants the art set. Jack wants the train set. Four teacher gifts by the eighteenth."